

**TOWN OF DARIEN
BOARD OF SELECTMEN
REGULAR MEETING
TO BE HELD ON
MONDAY, JUNE 5, 2006
In Room 206**

A G E N D A

7:00 p.m.

Public Hearing on Shellfish Permit Fees (at the conclusion of the public hearing the Board of Selectmen will commence the public meeting)

1. CALL TO ORDER

2. PUBLIC COMMENT

3. 1st SELECTWOMAN'S REPORT

4. ADMINISTRATIVE OFFICER'S REPORT

5. NEW BUSINESS

- a) Discuss and Take Action on filling the vacancy on the Board of Selectmen
- b) Update on Ad Hoc Committee on Affordable Housing by Charlotte Suhler
- c) Update on Allen-O'Neill Housing Plans by Anne Lynn
- d) Presentation on the addition of lights to the DHS Stadium by Rusty Shriner
- e) Report on POD Exercise on 4/30 by Emergency Management Director Marc McEwan
- f) Discuss and Take Action on Long Term Parking Plan for Grove St. Parking Lot
- g) Discuss and Take Action on Accepting the Following Gifts:
 - Two Tactical Armor Vests, estimated value of \$6,000 by Mr. & Mrs. Alexander Noujaim, 61 Andrews Drive
 - \$49,500 by Park Pals of Darien, Inc. for future improvements and renovations to the play area at Cherry Lawn and the construction of the comfort station
 - Material and Labor to install lighting at the Veterans memorial circle at Town Hall by Darien Electrical Contracting and Fairfield Lighting, estimated value of \$3,500
 - Material and Funds to install a fence at the Community Gardens at Cherry Lawn, \$2,500 by the Community Gardeners and materials with a value of \$6,000 by Rings End Lumber
 - \$500 by Karen and Frank Kemp, 2 Tanglewood Trail for the Darien Fire Department
- h) Transfers:

1. Planning and Zoning Department

Transfer from assorted accounts to EPC Clerical. This transfer will allow the Department to have a court stenographer prepare the transcripts of the EPC public hearings held on the referral for the Nearwater Manor project, as well as the general meetings where the EPC deliberated and decided the matter. Our office is in the process of preparing the Court-ordered return of record by mid-June. There is a State requirement under Section 8-8 of the Connecticut General Statutes to include all of the transcripts in the return of record.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Selectmen and Board of Finance:

| From: | | | To: | | |
|----------------|-------------------------|--------------|------------------|--------------|----------------|
| Acct. No. | Account | Amount | Acct. No. | Account | Amount |
| 10201011-82002 | Conferences & Meetings | \$202 | 10204011 - 82004 | EPC Clerical | \$1,800 |
| 10201011-82001 | Travel | \$150 | | | |
| 10201011-82042 | Office Equipment | | | | |
| 10201011-82071 | Repair & Maint. | \$120 | | | |
| 10201011-82071 | Recording/Filing Fees | \$280 | | | |
| 10201011-83002 | Informational Material | \$250 | | | |
| 10201011-83004 | Motor Fuel & Lubricants | \$262 | | | |
| 10203011-82004 | ZBA Clerical | \$250 | | | |
| 10204011-82003 | EPC Training | \$285 | | | |
| | TOTAL | 1,800 | | TOTAL | \$1,800 |

2. Police Department

- Several labor intensive and ongoing investigations have brought the Detective Bureau overtime account to near depletion. The requested transfer of \$2,000 will hopefully be sufficient to sustain the account through the balance of the fiscal year. Acct. 10302223 81004.
- The Station Maintenance overtime account is \$1,233 in deficit due to the need to bring a DPW employee in on overtime to cover, on a part-time basis, a vacancy created by consecutive weeks of vacation by the Police Department's sole custodian. Acct. 10302323 81004.
- The Records-Part time salary account will need a transfer of \$333 to cover salary paid to the employee for extra hours worked to cover necessary work not done due to the extended illness of another full-time Records employee. Acct. 10302243 81002.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

| From: | | | To: | | |
|----------------|-----------------------------|--------------|----------------|-----------------------|--------------|
| Acct. No. | Account | Amount | Acct. No. | Account | Amount |
| 10302223 81001 | Invest. & Ident.- Full Time | 3,566 | 10302223 81004 | Det. Bur.-Overtime | 2,000 |
| | | | 10302323 81004 | Sta. Maint.-Overtime | 1,233 |
| | | | 10302243 81002 | Records-Part-Time Sal | 333 |
| | TOTAL | 3,566 | | TOTAL | 3,566 |

3. Police Department

- The current collective bargaining agreement provides for reimbursement of tuition and other expenses for approved college level course(s) of study. The account for the current fiscal year is underfunded. Two outstanding reimbursements are due totaling \$6,626.95. The account is presently exhausted. Acct. 10302273 82005.
- The Admin Salary account will be short \$934.11 due to the step increase given to Capt. Pavia as provided per the agreement detailed prior to his promotion. The step was given on the one-year anniversary of his promotion in May. Acct. 10302213 81001.
- The high price of fuel will leave the Marine Division fuel account short of anticipated need. A transfer of \$400 should be sufficient to fund the account through the balance of the fiscal year. Acct. 10302263 83004.
- The Patrol Overtime account is into deficit due to staffing vacancies necessitating required coverage at overtime wages. The requested \$25,000 will bring the account out of deficit and will hopefully be sufficient to carry the account through the remainder of the fiscal year. Acct. 10302233 81004.

There currently exists in the Patrol-Full Time Salary account a surplus due to staffing vacancies. The requested transfers will leave a balance sufficient to meet obligations for the remainder of the fiscal year.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

| From: | | | To: | | |
|----------------|-----------------|--------|----------------|-----------------|--------|
| Acct. No. | Account | Amount | Acct. No. | Account | Amount |
| 10302233 81001 | Patrol-FT Wages | 32,962 | 10302273 82005 | Tuition | 6,627 |
| | | | 10302213 81001 | Admin.-Salary | 935 |
| | | | 10302263 83004 | Marine-Fuel | 400 |
| | | | 10302233 81004 | Patrol-Overtime | 25,000 |
| TOTAL | | 32,962 | TOTAL | | 32,962 |

4. Public Works Department

The Department responded to snow and ice removal situations 11 times involving overtime pay. Although not a severe as some recent winters, this past winter featured several protracted storms that occurred over weekends and holiday periods. Extended hours of operation dealing with snow and ice translate to heavy overtime expenses, more fuel consumed, additional equipment repairs and more use of salt.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

| From: | | | To: | | |
|----------------|---------------|--------|----------------|-----------------------|---------|
| Acct. No. | Account | Amount | Acct. No. | Account | Amount |
| 10407011-81001 | F.T Salaries | 12,785 | 10402144-83021 | Ice Control Materials | 5,466 |
| 10402144-82051 | Electricity | 15,000 | 10402144-81004 | Overtime | 25,000 |
| 10401011-82050 | Telecomm | 1,000 | 10407011-81004 | Overtime | \$1,000 |
| 10402144-81001 | FT Salaries | 2,606 | | | |
| 10401011-82007 | Prof Services | 75 | | | |
| | | 31,466 | | | 31,466 |

Escalating energy prices have caused deficits in heating fuel budgets. A total of \$7,807 is required .

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

| From: | | | To: | | |
|----------------|--------------|--------|----------------|--------------|--------|
| Acct. No. | Account | Amount | Acct. No. | Account | Amount |
| 10407011-81000 | F.T Salaries | 1,104 | 10407011-83005 | Heating Fuel | 1,104 |
| 10407011-81000 | F.T Salaries | 6,703 | 10402144-83005 | Heating Fuel | 6,703 |
| 10407011-81000 | F.T Salaries | 880 | 10407011-82054 | Sewer Use | 880 |
| | | 8,687 | | | 8,687 |

Lastly , there are three minor overruns in the Solid Waste area that require transfers

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

| From: | | | To: | | |
|----------------|----------------------|---------|----------------|------------------------|---------|
| Acct. No. | Account | Amount | Acct. No. | Account | Amount |
| 24545154-82041 | Facility Rep & Maint | \$1,700 | 24545154-81004 | O.T. | \$1,700 |
| 24545154-82041 | Facility Rep & Maint | \$500 | 24545154-83012 | Public Info. Materials | \$500 |
| 24545154-82041 | Facility Rep & Maint | \$372 | 24545184-83007 | Operating Supplies | \$372 |
| | | \$2,572 | | | \$2,572 |

5. Public Works Department

Contingency Fund transfer

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

| From: | | | To: | | |
|----------------|------------------|-----------------|-----------------|------------------|-----------------|
| Acct. No. | Account | Amount | Acct. No. | Account | Amount |
| 10704000-86600 | Contingency Fund | \$10,000 | 10402144-8/2036 | Tree Maintenance | \$10,000 |
| | TOTAL | \$10,000 | | TOTAL | \$10,000 |

6. Public Works Department

Additional temporary clerical position necessary in order to provide adequate counter service during peak dump sticker renewal period.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

| From: | | | To: | | |
|----------------|-----------------------|---------------|----------------|-----------------------------|---------------|
| Acct. No. | Account | Amount | Acct. No. | Account | Amount |
| 10401011-82007 | Professional services | \$1800 | 10401011-81003 | Seasonal & Temporary Salary | \$1800 |
| | TOTAL | \$1800 | | TOTAL | \$1800 |

7. Parks and Recreation

The Town is supplementing a gift for the installation of a fence around the community gardens at Cherry Lawn. This transfer funds the town's share of the cost.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

| From: | | | To: | | |
|-----------------|----------------------------|----------|---------------------------|-------------------------|----------|
| Acct. No. | Account | Amount | Acct. No. | Account | Amount |
| 30775004-910015 | Casey Field Enlargement | 3,965.83 | 30775004- 906807-37003 | CL Comm Garden Fence | 3,965.83 |
| TOTAL | | 3,965.83 | TOTAL | | 3,965.83 |

6. APPOINTMENTS/REAPPOINTMENTS

Consider and take action on the following **reappointments**:

- a) Jennifer Robinson to the Board of Directors of SWRCC (Southwestern Regional Communication Center) commonly referred to as C-MED (Central Medical Emergency Dispatch) for the term beginning on May 1, 2006 and ending on April 30, 2007.

7. AGENDA REVIEW

8. EXECUTIVE SESSION TO DISCUSS THE ACQUISITION OF REAL ESTATE

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Regular Meeting of April 15, 2006
Regular Meeting of May 1, 2006
Special Meeting of May 9, 2006
Regular Meeting of May 15, 2006
Special Meeting of May 22, 2006

9. FORTHCOMING MEETINGS

| | |
|---------------|---|
| June 6, 2006 | Board of Finance Special Meeting at 6:30 p.m. (Sugar Bowl) |
| June 6, 2006 | Planning & Zoning Planning Meeting at 8:00 p.m. |
| June 12, 2006 | RTM Special Meeting at 8:15 p.m. |
| June 13, 2006 | Meeting of the Health District Planning Committee at 7 p.m. (Rm. 119) |
| June 13, 2006 | Planning & Zoning General Meeting at 8:00 p.m. |
| June 13, 2006 | Board of Education Meeting at 7:30 p.m. |
| June 5, 2006 | Board of Selectmen meeting at 7:00 p.m. |
| June 19, 2006 | Board of Selectmen meeting at 7:00 p.m. |
| July 3, 2006 | Joint Town Dept. Heads Meeting at 4:30 p.m. |
| July 3, 2006 | Board of Selectmen Regular Meeting at completion of Dept. Heads Mtg. |

OTHER BUSINESS (A two-thirds majority vote is required to add an item to the agenda)